

ASSOCIATE PASTOR FORM
NORTHWESTERN ILLINOIS DISTRICT CHURCH OF THE NAZARENE

CHURCH _____ Church Year _____

TO ALL SENIOR PASTORS WITH PAID and/or UNPAID ASSOCIATES: (See 2009-2013 Manual, paragraphs 160-160.8; also paragraphs 129.27, 129.28, 208.13). This form is to help each other fulfill the Manual requirements in requesting written permission for the employment of paid and/or unpaid associates.

Note: Investigation of background of associate ministers is the sole responsibility of the pastor and local church board.

Circle one: First Employment (or) Annual Renewal (Manual, 2009-2013, 160.2)

Circle one: Full-time (or) Part-time Anniversary Start Date ____/____/____

Associate's Name _____ Birthday _____
(mo/day/yr)

Family: Spouse's Name: _____ Birthday _____ Anniversary _____
(mo/day/yr) (mo/day/yr)

Children at home: _____ Birthday _____
(mo/day/yr)

_____ Birthday _____; _____ Birthday _____
(mo/day/yr) (mo/day/yr)

_____ Birthday _____; _____ Birthday _____
(mo/day/yr) (mo/day/yr)

Home Address _____

Home Phone: _____ Cell: _____ Email: _____

A statement about scholastic attainments and goals _____

Experience background (both religious and secular) _____

Brief job description _____

Associate's Salary and benefits package: weekly monthly yearly (circle one) (please fill in actual amounts):
Cash _____ Housing _____
Hospital Insurance _____ Social Security _____
Other _____

Associate's hour's weekly: _____ Weeks per year: _____

Total for all pastoral staff (including senior pastor) - Salary and (cash only) benefits packages: _____ % of RAP

For first time employment, send this form to the District Superintendent for his signature. (The proper sequence is to secure your district superintendent's signature *before* recommending employment. The District Office will return a copy for your files.)

For renewal submit form to District Secretary. District Secretary will process with District Office and return a copy.

(Pastor's Signature) Date _____ (District Superintendent's Signature) Date _____

Note: *If there is additional information you feel would be helpful, please use the back of this sheet for explanation.*